Dear Parent of Guardian,

I want to extend my thanks for sharing Joe Jr. with me this year in school. I will do my best to help Joe Jr. reach his full potential. This is my first year teaching at Way Hard Middle School but I have 30 years of military experience helping young adults succeed. In order to provide a secure, safe, positive learning environment I have a few classroom rules, rewards and consequences:

Rules

1. Be in your seat when the bell rings

2. Bring all required materials, books, and homework to class

3. Raise your hand to ask a question or provide an answer

4. Turn your homework in on time

5. Respect your fellow students and their property

6. Obey all school policies

Rewards

1. No unexcused absences will result in 5 extra classroom points

2. All homework turned in on time will result in 5 extra HW points

3. Each week **all** homework turned in on time = 10 minutes free time

Consequences

1. Late arrivals sign Tardy book; three tardies = detention

2. Disregard of Classroom Rules; 1st infraction =verbal warning; 2nd infraction=2 classroom points; additional infractions=detention

3. Anyone caught cheating will receive a zero for the project/test

4. Disrespect/violation of school policies will result in detention

I know all students want to do well in school and having good classroom discipline will provide the constructive environment they deserve to be successful. I hope to be an encouraging role model as your students develops this year. If I need help at home, I will be in touch by phone or note. If you have any questions or wish to speak to me, I can be reached at the school (254-933-1234) during my free period (10:00-10:45) or after school (3:10- 3:30). If these times are inconvenient please feel free to leave a message and I will get back with you. You can also reach me via email at [john.bockhold@yahoo.com](mailto:john.bockhold@yahoo.com). I look forward to having Joe Jr. in my class and working with you during the school year.

Sincerely

John Bockhold

7th Grade Social Studies, Way Hard Middle School

Please keep the letter and return the signature portion by the end of the week in the envelope provided.

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I have read this letter and will support the rules regulating behavior.

Parent/Guardian Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comment, Questions, Conference request: